

MEETING OF	Democratic Services Committee
DATE	9 September 2014
SUBJECT	Annual Reports by Elected Members
PURPOSE	Update on the situation of Annual Reports by Elected Members for 2013/14
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1. BACKGROUND

1.1 The Democratic Services Committee is already aware that the Local Government Bill (Wales) 2011 notes that:

A local authority must make arrangements for:

- each person who is a member of the authority to make an annual report about the person's activities as a member of the authority during the year to which the report relates,
- each person who is a member of the authority's executive to make an annual report about the person's activities as a member of the executive during the year to which the report relates, and
- the authority to publish all annual reports produced by its members and by the members of its executive.

1.2 The purpose of the Annual Reports by Elected Members is to improve communication between Elected Members and the public. The Minister for Local Government said that the reports will be a means of improving the public's understanding of what local members do and the important role that they have and will enable the public to discover information about the activity of their local councillor.

2. GWYNEDD ANNUAL REPORTS 2013/14

2.1 In 2013/14, the Council assisted elected members to create their annual reports by providing the following:

- a) a standard template for the annual report
- b) information about the number of committees attended during 2013/14 (for every councillor individually)
- c) information about the number of training sessions attended during 2013/14 (for every councillor individually)

3.2 Although the annual reports have not been published yet, at present 25 elected members have created an annual report for 2013/14, and of those 6 are members of the executive, and 19 are non-executive members.